

**MEMORANDUM OF UNDERSTANDING**  
**between the**  
**FULLERTON SCHOOL DISTRICT (FSD)**  
**and the**  
**FULLERTON ELEMENTARY TEACHERS ASSOCIATION (FETA)**


**August 8, 2023**

For the 2023-2024 and 2024-2025 school years, FSD and FETA agree to the terms of the Memorandum of Understanding (MOU).

**Preschool Lead Teacher:**

- The Preschool teacher at each school site will be offered the preschool lead teacher designation in order of seniority.
- The Preschool Lead teacher shall be responsible for completing the following:
  - Forwarding email/emails to the CDS Director from CDSS.
  - Contacting CDS administration if a licensing inspector shows up at the school site, but or if CDS administration is not available due to an emergency, providing information to the licensing analyst as needed.
  - Organizing and preparing compliance elements for licensing visits.
- For completing the above duties, the Preschool Lead Teacher shall receive an annual stipend for \$500 (or prorated if duties are performed for part of the work year) to be paid on the final pay warrant of the school year.
- The Preschool Supervisor will be responsible for checking for licensing compliance at each licensed site.

 8/9/23  
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Pamela Zinnel  
FETA Negotiations Chairperson

 8/9/23  
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Chad Hammitt, Ed.D.  
Fullerton School District  
Assistant Superintendent Personnel Services